

APPENDIX-III

FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS SEEKING UPGRADATION OF AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION


(In accordance with School Safety Policy, 2016 issued by the NDMA, Manual on Safety and Security of Children in Schools developed by NCPCR and the National Building Code)

PART-A

(This part is to be filled-up by the school and to be produced before the District Education Officer along with all supporting documents and certificates in original)

GENERAL INFORMATION		
1.	Affiliation Number allotted by CBSE to the school:	1631521
2.	Name of the School as per affiliation letter of CBSE:	Our Lady of Fatima Convent School Assarpur-Budhanpur
3.	Address of the School:	Our Lady of Fatima Convent School Assarpur-Budhanpur, chaura-seel, Bahadurgarh post Punjab Patiala, 147021
4.	Standard/level/class up to which the school is running:	1 to 9
5.	Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE exactly the same	Yes
6.	U-DISE code allotted to the school:	03174100249
7.	Name and address of the Trust/Society/ Company (under section-8) running the School as on date	Seraphina Educational Society Dehradun
8.	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	Yes
9.	Purpose of present application	Fresh affiliation of senior secondary level
10	Location of school	https://maps.google.com/maps/dir//Our+Lady+of+Fatima+Convent+School+8F+PJ%2BM2F+Budhanpur,+Punjab+147021/@30.3366982,76.4800385,20z/data=!4m5!4m4!1m0!1m2!1m1!1s0x390fd78eef9778d3:0x3b457328b8462e2a
11.	Has the school obtained Recognition Certificate from the State Government from class-1 to 8th ?	Yes

12.	Number of Recognition Certificate from class-1 to 8th and date of issue:	SSA/RTE/2022/280677/31-10-2022
INFORMATION REGARDING LAND DETAILS AND OWNERSHIP		
13.	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	Yes
14.	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	Yes
15.	Total area (in square meters) in respect of 12 and 13 above on which the school is situated:	31565.5 sq. mtr
16.	The land is in the possession of the school/ Trust/Society/Company Educational Society legally by way of:	Society
17.	Name of the Owner/Lessee of the land in respect of point-14 above:	Seraphina Educational Society
18.	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	N.A
19.	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-14 above?	No
INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS		
20.	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	Yes
20. (a)	If yes the date of last inspection	04-06-2025
21.	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	Yes
21. (a)	If yes the date of last inspection:	05-05-2025
22.	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	Yes
22. (a)	If yes the date of last inspection:	24-10-2024
INFORMATION REGARDING THE STAFF		
23.	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	Yes
24.	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	Yes

25.	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing?	Yes
PART-B (This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)		
File No. <u>79-4/1()NOC/2025/557</u> Date of Issuance <u>25/8/25</u>		
1.	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	YES
2.	Is the school recommended for extension/upgradation of affiliation?	upgradation
 जिला शिक्षा अडसर (मै.सि.) Name and Stamp of Issuing D.E.O. (DISTRICT EDUCATION OFFICER)/EQUIVALENT OFFICER FROM EDUCATION ADMINISTRATION AT DISTRICT LEVEL NAME OF DISTRICT:		

P. L. L. L.
Principal
Our Lady of Fatima Convent School
Assarpur-Budhanpur
Patiala-147021 (Punjab)